

**Center for Domestic Peace
PREVENTION SUPERVISOR**

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| JOB TITLE: | Bilingual (English/Spanish) Prevention Supervisor |
| HOURS: | 40 hours/week, some evenings and weekends (must be available until 7pm on Wednesday evenings) |
| COMPENSATION: | \$50,000 @ 1.0 FTE |
| BENEFITS: | Vacation, medical/dental package |
| UNION: | No |

ABOUT THE ORGANIZATION

Center for Domestic Peace (C4DP) is a 40-year old, non-profit community organization working at the county, state and national level to end violence against women who are battered or at risk of abuse. Through programs - including community advocacy and support for victims of domestic violence, children and youth services, 24-hour English and Spanish hotlines, emergency shelter, transitional housing, support and education groups, community prevention and education projects, and a program for abusers to stop their violence - women, children and men gain access to knowledge and resources to achieve violence-free lives.

JOB DESCRIPTION

This position will be supervised by the Children and Youth Services Division Manager and will oversee the implementation of the domestic violence prevention activities and campaigns conducted by the youth and young adult members of the Marin Against Youth Abuse (MAYA) Committee, at the Center for Domestic Peace. The Prevention Supervisor will oversee and facilitate the MAYA Committee made up of 15-30 high school students as well as a team of 3-5 college-age interns as they conduct education and community prevention campaigns related to teen dating violence. The Prevention Supervisor will also provide advocacy for survivors of dating abuse, ages 13 to 24, through the Marin Youth Services (MYS), including hotline, on-site response and other advocacy services.

PRIMARY JOB RESPONSIBILITIES

1. Engage college MAYA interns and MAYA Committee members in implementing age and culturally specific (English/Spanish) prevention strategies at colleges, high schools, middle schools, alternative education schools, & other non-school settings to teach youth and young adult bystander's prevention education & skills to prevent dating and domestic violence.
2. Regularly convening MAYA members to discuss outcomes, program design, development, implementation and evaluation strategies.
3. Conduct trainings, develop training materials, evaluation tools, and cultivate audiences. Conduct post-training follow-up to determine impact of training.
4. Inspire and deepen collaborative relationships with adult allies (including high school staff, professors from colleges and youth providers) and mobilize MAYA members to work with these personnel.
5. Build sustainability of prevention efforts in specific schools in Marin, so that prevention becomes an ongoing component of school culture.
6. Produce reports as needed.
7. Compile and input data, document all activities.
8. Participate in required meetings and trainings.
9. Provide response and advocacy to survivors of dating and domestic abuse, age 13- 24, in person, over the phone, email and/or through social media sites.

- 1) Provide in-person advocacy and healthy relationship screenings at Huckleberry Youth Program's Teen Tuesday on a weekly basis.

REQUIREMENTS

1. Bilingual in Spanish and English preferred, including fluency speaking, writing, and reading in both languages, and experience working with Hispanic/Latino populations.
2. Minimum of a BA required or 3 years related experience.
3. 2-3 years of experience as professional trainer, outreach specialist, public speaker, or related experience leading workshops for youth and young adults and their allies (parents, teachers, counselors, etc.).
4. Ability to inspire others and foster collaborative relationships with youth and with adult allies.
5. Knowledge of Marin County community resources.
6. Experience organizing prevention campaigns that include youth and young adults in the, planning, implementing, and evaluation of peer-education activities. Ability to engage in critical thinking and guide community campaign planning.
7. In depth knowledge of, and alignment with, the battered women's justice movement perspectives on batterers, abused and at-risk victims, and progressive movements to end violence and create equality.
8. Excellent computer skills, including intermediate – advanced use of Microsoft Office 2010 suite, including PowerPoint, and other computer programs related to training and outreach, with ability to learn new software, as needed.
9. Exceptional writing skills for training, outreach, documentation, administrative and evaluation purposes.
10. Diligence in inputting program data into tracking systems on a regular basis for purposes of program evaluation.
11. Ability to work under pressure, with a team, and meet specific goals and deliverables in a timely manner related to the youth engagement prevention work.
12. Valid driver's license and auto insurance with liability minimum of \$100k (per person)/\$300k (per occurrence), and access to a car during working hours.

CENTER FOR DOMESTIC PEACE IS AN EQUAL OPPORTUNITY & AFFIRMATIVE ACTION EMPLOYER

We are committed to employment policies and procedures assuring all qualified persons are accorded equal opportunity for employment, promotion and training.

TO APPLY: Submit current resume with a cover letter to: mkehoe@c4dp.org