

Finance Manager

The Nepal Youth Foundation is growing, and we're seeking an experienced Finance Manager to work with us 15-25 hours per week.

This position has the primary focus of implementing NYF's financial management systems. This includes serving as a thought partner to the management and Board, working closely with the CEO to monitor the US budget, coordinating with the contracted accounting firm, and generating reports. This position requires experience with finance or accounting, strong computer skills (particularly Microsoft Excel), excellent judgment, extraordinary attention to detail and the ability to understand and implement complex systems.

Experience with eTapestry database is ideal, but training is available. The position is available immediately, as either a short-term temporary position or permanent part-time. The hourly rate is commensurate with experience, the number of hours per week can be negotiated for the right candidate, and some benefits apply.

Our small office, based in Sausalito, has a huge mission - supporting hundreds of children in one of the poorest countries in the world. www.NepalYouthFoundation.org For a more complete job description, please email: Neela@partnersinprogress.us.