

**Center for Domestic Peace**  
**HIGH SCHOOL AND COLLEGE ADVOCACY AND PREVENTION SUPERVISOR**

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<b>Job Title:</b>	High School and College Advocacy and Prevention Supervisor
<b>Hours:</b>	40 hrs/week (some evenings)
<b>Compensation:</b>	\$60,000 annual
<b>Overtime:</b>	Exempt
<b>Benefits:</b>	Vacation, Sick, Medical/Dental/Vision package plus retirement benefits
<b>Union:</b>	No
<b>Date of Hire:</b>	Immediate

\* A training rate of \$2,500 to \$5,000 less per annum may be offered for up to six months for applicants who do not meet the minimum requirements.

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**CENTER FOR DOMESTIC PEACE** is a nonprofit organization, in existence now for 42 years, working at the county, state, and national level to end domestic violence. Center for Domestic Peace (C4DP) serves women, men, and youth who have been, and/or who are at risk of being, abused and/or battered, or who have perpetrated, and/or who are at risk of perpetrating, abuse, bullying, and/or battering. C4DP's programs helping children, teens, women, and men to live violence-free lives include: 24-hour hotlines; emergency shelter; transitional housing; support groups; legal advocacy; school programs; community prevention and education projects; professional continuing education programs; corporate, state, and nation-wide trainings; leadership development programs; and resource identification. For more information, visit our website at [www.c4dp.org](http://www.c4dp.org).

### **Position Overview**

This position will be supervised by the Children, Youth and Community Prevention Division Manager and will oversee the implementation of the domestic violence prevention activities and campaigns conducted the division. The position will also provide sexual assault and domestic violence counseling and advocacy to youth and young adults at local high and colleges, including Title IX advocacy. The Prevention Manager will supervise the Boys and Young Men Educator as well as 3-5 college interns. The position will oversee the Marin Against Youth Abuse (MAYA) Committee made up of 20-40 high school students. This position will conduct training and presentation for diverse audiences throughout Marin County. The Prevention Manager will also provide advocacy for survivors of dating abuse, ages 13 to 24, through the Marin Youth Services, including text line, on-site response and other advocacy services.

### **PRIMARY JOB RESPONSIBILITIES**

1. Sexual assault and dating abuse advocacy for youth and young adults.
2. Provide Title IX advocacy and response on college campuses.
3. Conduct public speaking engagements and trainings on dating and domestic violence prevention strategies.
4. Supervise the Boys and Young Men Educator.
5. Train and supervise 3-5 college interns.
6. Engage and oversee 20-40 MAYA Committee members in implementing age and culturally specific (English/Spanish) prevention strategies at colleges, high schools, middle schools, alternative education schools, & other non-school settings to teach youth and young adult bystander's prevention education & skills to prevent dating and domestic violence.
7. Regularly convening MAYA members to discuss outcomes, program design, development, implementation and evaluation strategies.
8. Develop training materials, evaluation tools, and cultivate audiences. Conduct post-training follow-up to determine impact of training.
9. Inspire and deepen collaborative relationships with adult allies (including high school staff, professors from colleges and youth providers) and mobilize MAYA members to work with these personnel.

10. Build sustainability of prevention efforts in specific schools in Marin, so that prevention becomes an ongoing component of school culture.
11. Produce reports as needed.
12. Compile and input data; document all activities.
13. Participate in required meetings and trainings.
14. Provide response and advocacy to survivors of dating and domestic abuse, age 13- 24, in person, over the phone, text line, email and/or through social media sites.

## **REQUIREMENTS**

1. Minimum of a BA required or 2-4 years related experience.
2. 2-4 years of experience as professional trainer, outreach specialist, public speaker, or related experience leading workshops for youth and young adults and their allies (parents, teachers, counselors, etc.).
3. 2-4 years of experience providing sexual assault and domestic violence counseling to youth and young adults.
4. 2-4 years of experience providing Title IX advocacy on college campuses.
5. Successful completion of a certified domestic violence counselor training course (may be completed upon hire).
6. Proven ability in engaging diverse audiences in understanding and applying complex learning and prevention theory.
7. Excellent public speaking skills and ability to inspire others.
8. Proven ability to foster collaborative relationships educational and community-based organizations.
9. Knowledge of Marin County community resources.
10. Proven ability to build diverse teams working successfully toward mutual goals.
11. Experience organizing prevention campaigns that include youth and young adults in the, planning, implementing, and evaluation of peer-education activities. Ability to engage in critical thinking and guide community campaign planning.
12. In depth knowledge of, and alignment with, the battered women's justice movement perspectives on batterers, abused and at-risk victims, and progressive movements to end violence and create equality.
13. Excellent computer skills, including intermediate – advanced use of Microsoft Office 2010 suite, including PowerPoint, and other computer programs related to training and outreach, with ability to learn new software, as needed.
14. Exceptional writing skills for training, outreach, documentation, administrative and evaluation purposes.
15. Diligence in inputting program data into tracking systems on a regular basis for purposes of program evaluation.
16. Ability to work under pressure, with a team, and meet specific goals and deliverables in a timely manner related to the youth engagement prevention work.
17. Valid driver's license, access to a vehicle and auto insurance with liability minimum of \$100k (per person)/\$300k (per occurrence), and access to a car during working hours.
18. Must be able to lift 30 lbs. Some (heavy) lifting of outreach supplies, projectors and laptop, and/or other items.
19. Background check and clearance through DOJ Live Scan fingerprinting required.

## **CENTER FOR DOMESTIC PEACE IS AN EQUAL OPPORTUNITY & AFFIRMATIVE ACTION EMPLOYER**

We are committed to employment policies and procedures assuring all qualified persons are accorded equal opportunity for employment, promotion and training.

### **TO APPLY:**

Submit current resume with a cover letter to (no calls please)

Children, Youth and Community Prevention Division Manager at Center for Domestic Peace  
734 A Street, San Rafael, CA 94901  
Or email to [mkehoe@c4dp.org](mailto:mkehoe@c4dp.org)