



AUDUBON CANYON RANCH

FIRE FORWARD[®]

Building Ecosystem Resilience Together

JOB ANNOUNCEMENT

Logistics Manager (Administrative), Fire Forward

The Opportunity

[Audubon Canyon Ranch](#) (ACR), an innovative North Bay conservation science and education organization, is hiring a full-time Administrative Logistics Manager to join the growing [Fire Forward](#) team. Salary range \$70-80K with competitive benefits.

Purpose

Fire Forward, a program of Audubon Canyon Ranch, brings a unique blend of science-based program design and community organizing as we seek to become fire-adapted communities tending fire-adapted landscapes. We are building ecosystem resilience together by teaming up with private landowners, public agencies, community groups, and conservation partners around a shared purpose of developing a culture of stewardship with a focus on prescribed burning.

We are adding a new member to the dynamic Fire Forward team. Reporting to the Program Director and working collaboratively with colleagues, the Logistics Manager will provide critical support in the areas of record-keeping, proposal drafting/refining, grant reporting, communications, and logistical support.

Please review complete position description at <https://www.egret.org/jobs>

To Apply

Email resume, cover letter, and three relevant writing samples (all titled with Lastname, Firstname_resume, cover letter, writing sample) to julia.clothier@egret.org with "Logistics Manager" in subject line. No phone calls, please.

Candidates may be asked to provide references from current and/or former supervisors and colleagues.

At Audubon Canyon Ranch we believe that multiple perspectives and diversity create a stronger work environment and drive innovation. By building a culture where differences are valued, all voices are heard, and people are encouraged to bring their full, authentic selves to work, we are much more likely to succeed.

Audubon Canyon Ranch does not discriminate on the basis of, or the perception of, race, ethnic group identification, ancestry, color, religion, age, gender, national origin, sexual orientation, disability, marital status, medical condition, and status as a veteran, in any of its employment activities.

Submission of your application is not an offer of employment or an employment contract.