

Halleck Creek Ranch, a nonprofit therapeutic riding program located in Nicasio, CA is looking to hire a full-time Development and Communications Manager. The Development and Communications Manager is responsible for reporting to the Executive Director, the position manages and helps further agency communications and fundraising, with a concentration on marketing, foundation grants, and individual giving campaigns. The ideal candidate will be an excellent communicator, a team player, and creative thinker, with outstanding project management, presentation and organizational skills. The role is a good fit for a professional who is self-directed and a proven team player, is flexible, meets deadlines, takes pride in excellence, and enjoys working on an array of projects in a fast-paced environment. Compensation includes a competitive salary, health insurance, paid sick leave and holidays, and ongoing education opportunities. Job is Mon. - Fri. and some occasional evenings, and Saturdays. For more details, and how to apply, go to <https://halleckcreekranch.org/jobs/>